Office of the Burdwan Municipality

G.T. Road, Burdwan, West Bengal, India – 713101 Phone: +91 342 2662518 / 2664121 / 2662777 | Fax: +91 342 2560717 Email: info@burdwanmunicipality.gov.in | Website: www. burdwanmunicipality.gov.in

Memo No. 162 = 100

Notice of Vacancy

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement in the following posts for Burdwan Municipality.

Sl. No.	Name of Post Qualification / Experience / Remuneration			
1	Work Charge	a) No. of posts- Three	Jeiner	
	Overseer (WCO)	b) Educational Qualification: Diploma in Civil Engineering	ering	
8		or equivalent and must have knowledge of computer.		

Terms and Conditions are noted below-

- 1. The upper age limit of the all the posts to be engaged will be 40 years as on 01.04.2017.
- 2. Contractual monthly remuneration Rs. 11,000/- (Rupees Eleven thousands only).
- 3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority with application. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
- 4. Candidates should apply in the prescribed Application Format in A4 size paper (sample available in the website).
- 5. Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of"
- 6. Application should reach on the following address By hand/ Speed Post/ Registered Post/Courier: Burdwan Municipality, G.T. Road, Burdwan, PIN- 713101. Authority shall not be responsible for any postal delay.
- 7. Candidates already engaged in any organization should submit NOC from the concerned employer.
- 8. Candidates are requested to view the Website of this Municipality www.burdwanmunicipality.gov.in for further details.
- 9. LAST DATE OF SUBMISSION OF APPLICATION IS 25.05.2017 upto 4 pm.

Chairman S. 14 Burdwan Municipality

Date: - 06.05.2017

Dated: 06.05.2017

Memo No: - 162 1(7) E Km - 6

Copy forwarded for information to: -

- 1. Vice Chairman, Burdwan Municiplaity.
- 2. Executive Officer, Burdwan Municipality / Finance Officer, Burdwan Municipality
- 3. Secretary, Burdwan Municipality
- 4. Sri Sunil Baran Ghar, Engineer, Burdwan Municipality / In-charge, Engineering Dept. Burdwan Municipality
- 5. Accountant, Burdwan Municipality
- 6. Editor, ______ with a request to publish the advertisement in your daily newspaper.
- 7. IT Co-ordinator, BM to upload in the official website.

Chairman 65.17

Burdwan Municipality

BURDWAN MUNICIPALITY

G.T.Road, Purba Bardhaman, West Bengal-713101 Application Form for the post of Work Charge Overseer (WCO)

(To be Filled by Candidate's own Handwriting in CAPITAL LETTER except signature and email address [if requisite so])

<u>S</u>	Space for office use only				.5cm X 3.5cm recent Iour Photograph			
NAME OF THE POST APPLIED FOR (I	PLEASE MARK)			Please	e put your signature			
Work Charge Overseer	(WCO)			acro	oss the photograph			
1. NAME OF THE CANDIDATE:-			T.T.					
2. FATHER'S/HUSBAND NAME:-								
3. MOTHER'S NAME:-								
4. GENDER (TICK ν):- MALE FEMALE 5. Category (tick ν):- Gen SC ST OBC								
6. DATE OF BIRTH (DD/MM/YYYY):			7	. MARRIED (TIC	κ ν):- YES NO			
8. AGE AS ON (as on 01/04/2017):- \	YEARS	MONTHS	DAYS		-11			
9. CITIZENSHIP: -		10. RELIGION:-						
11. ADDRESS FOR COMMUNICATION	N:-							
12. MOBILE NO:-			6					
13. EMAIL ID:-			1.014					
14. EDUCATIONAL QUALIFICATION:- NAME OF THE		YEAR OF	FULL	MARKS				
EXAMINATION/COURSE	BOARD/UNIVERSITY	PASSING	MARKS	OBTAINED	PERCENTAGE/GRADE			

NAME OF THE COURSE	NAME OF THE	COURSE DURATION	PASSING YEAR	TOTAL MARKS	MARKS OBTAINED	PERCENTAGE/ GRADE

16 PROFESSIONAL EXPERIENCE (IF ANY):-

SL	DESIGNATION	ORGANIZATION		NATURE OF DUTIES		
NO	DESIGNATION	ORGANIZATION	FORM	то	TOTAL PERIOD	NATURE OF DUTIES
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Declaration:

I hereby declare that all the statements made by me in the application form are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Full Signature of the Candidate

Enclose:

- Self-attested Photo Copy of Age Proof Certificate 1.
- 2. Self-attested Photo Copy Copies of Academic qualifications
- Self-attested Photo Copy of Computer Educational Certificate 3.
- 4. Self-attested Photo Copy of Professional/experience(if any)
- 5. Any other(Pl. specify)
- 6. NOC from current organization

N.B: The envelope addressed to "The Chairman, Burdwan Municipality, 101, G.T.Road, Burdwan, 713101" send by hand / Speed Post / Register Post / Courier. Must be super scribed as "Application for the post of Authority shall not be responsible for any postal delay