

Office of the Burdwan Municipality

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Memo No: - 61/LI/XII-6

Date: - 27 / 09 / 2021

Notice Inviting Application for maintenance & operation of Pay & Use Toilet

Burdwan Municipality hereby invites applications from reputed and experienced agencies for the purpose of "maintenance & operation of Pay & Use Toilet" at Bijoy Toran. The sealed application along with credentials and necessary documents should reach this office as per following schedule: -

Schedule:

1. Date of Publication :	28 / 09 / 2021.
2. Last Date & Time of submission of application:	07 / 10 / 2021 upto 3.00 PM.
3. Opening of application:	07 / 10 / 2021 at 4.00 PM.
4. Date & time of table bid:	08 / 10 / 2021 at 3.00 PM.
5. Table Money Deposit for table bid:	08 / 10 / 2021.
6. Place of submission of Tender:	License Department, Burdwan Municipality
7. Minimum Bid value:	30000 / Per Month.

Terms and Conditions:

- The short listed applicants will be allowed to bid in the auction as mentioned in point 3 of the schedule.
- The successful bidder has to deposit three months bid value towards security deposit on receipt of the final order, which is refundable after termination of the agreement and handing over the establishment in proper condition.
- The agency should have an experience of similar type of work in any Government or Semi-Government organizations in last 1(One) year having a value of single work not less than 40% of the minimum bid value.
- The envelope of the sealed quotation as per ODF++ guideline should be superscripted with "Application for maintenance & operation of Pay & Use Toilet" and the name of the bidder.
- Table Money for table bid to be deposited only by cash at the table bid table, before start of the table bid. It will be refunded to the unsuccessful bidder immediately after closing of the table bid. The amount of the successful bidder will be converted to Security Deposit of the work.
- Bidder should submit the following documents along with the application for technical evaluation: -
 - Name of the Company/Agency
 - Address of the registered Office, Phone No./Fax/Email, Website.
 - Legal Status (Company- Public/ Private, Partnership, Limited Liability, Cooperative, Sole Proprietorship, etc.)
 - Contact Details of Designated Representative :Name, Designation, Address, Phone No./Fax/Email
 - Organization structure.
 - The vendors must enclose their credential certificate with supporting orders executed by them of same nature from the concerned organization mentioning complete details of working experiences.
 - Copy of PAN Card, GST certificate.
 - Copy of the registration certificate for firms registered or Current Trade License.
- The authority reserves the right to accept or reject any or all the applications without assigning any reason or any correspondence whatsoever. The details of Quotation can be downloaded from our website www.burdwanmunicipality.gov.in.

Memo No:- 61(1/4)/LI/XII-6

Copy forwarded for information:-

- Sri Ainul Haque, Vice Chairperson, Board of Administrators.
- Smt. Alpana Halder, Vice Chairperson, Board of Administrators.
- Dr. Sankha Subhra Ghosh, Member Board of Administrators.
- Smt. Uma Sain, Member Board of Administrators.

Memo No:- 61(2)(1/7)LI/XII-6

Copy forwarded for information & wide publication to the:-

- District Magistrate, Municipal Affairs Section, Burdwan.
- Sabhadhipati, Burdwan Zilla Parisad.
- Executive Officer, Burdwan Municipality
- Finance Officer, Burdwan Municipality.
- In-Charge License Department, Burdwan Municipality.
- Office Notice Board.
- IT-Coordinator, Burdwan Municipality to upload in the official website.



Chairperson
Board of Administrators
Burdwan Municipality

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Date:- 27.09.2021



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